



Premises Manager – Permanent
Grade: C1 Scale point: 12 – 17
Salary: £24,496 - £26.845

High Expectations, Caring, Positive Attitudes and Successful

‘This school lives out its motto that ‘Impossible is Nothing’. Pupils are nurtured from the moment they step into this school community. Leaders are passionate about raising aspirations for the pupils in their care.’ Ofsted 2021

We are looking for a Premises Manager, who will support the school by helping to provide the children with the very best environment in which to learn.

The successful candidate will have a key role in helping us achieve our mission of getting every child to be successful when they grow up. As well as, maintaining the professional working environment for the children and staff, they will help ensure the site is safe and secure, whilst helping the Headteacher and governors make decisions on how to improve facilities in the future.

Our new Premises Manager will:

- Have a keen eye for detail and have pride in their work
- Develop and uphold high standards of maintenance across school
- Work hard, be flexible and work on own initiative
- Have a strong understanding of health and safety requirements
- Be a friendly and trustworthy member of the school community
- Positively promote the values and ethos of our school
- Be a team player who can communicate effectively

In return we can offer:

- The opportunity to become part of a school community where children are at the heart of all we do
- A school that actively values your work/life balance and wellbeing
- A school that values your training and personal development
- A competitive salary and the ability to negotiate when you take your holiday entitlements

The closing date for all applications will be on **Tuesday, 7th May at 12 p.m.**

Shortlisting will take place on **Wednesday, 8th May**

Interviews will take place on **Monday, 13th May**

Tours of the school are available, please call the school and ask to speak to Martin Lumb, Headteacher on 0113 2713804.

Appointments are made subject to references and a clear DBS disclosure. Hunslet Carr Primary School is committed to safeguarding and promoting the welfare of its pupils and expects all staff and volunteers to share this commitment. We promote diversity and want a workforce that reflects the population of Leeds.