

**HUNSLET CARR PRIMARY SCHOOL GOVERNING BOARD
TEACHING AND LEARNING COMMITTEE MEETING**

Minutes of the meeting held in school on Thursday 20 October 2022 at 5.00 p.m.

PRESENT Jon Hairsine – Chair (online) Martin Lumb – Headteacher
 Clare Davidson Samantha Pease (online)

IN ATTENDANCE: Eileen Murray (Clerk, Governor Support Service)

Clare Davidson agreed to chair the meeting as J Hairsine was attending virtually.

1.00 APOLOGIES AND MEMBERSHIP MATTERS

1.01 Apologies were received and accepted from Rebecca Coronil. Elisa Whitfield was absent from the meeting.

2.00 DECLARATIONS OF INTERESTS

2.01 There were no new declarations of interest made.

3.00 ANY OTHER URGENT BUSINESS

There was no urgent business to be discussed.

4.00 ELECT A COMMITTEE CHAIR

4.01 Resolved:

It was agreed to share chair duties – Clare Davidson would take the chair when J Hairsine was attending virtually.

5.00 MINUTES OF THE LAST MEETING

5.01 **The minutes of the meeting held on 5 July 2022** were approved as an accurate record and the Chair was authorised to sign them when next in school.

Chair

6.00 REVIEW ACTIONS AND MATTERS ARISING

6.01 Chair to sign minutes from 15 March 2022 meeting (Minute 3.01 refers) – action complete.

6.02 Data measuring the impact of the pandemic (Minute 4.02 refers) – This was an agenda item for this evening's meeting (Ian Stokes report).

6.03 NOVAC regarding Design and Technology (Minute 4.03 refers) – this action was no longer required.

6.04 RE and Music Subject Leads to address governors – (Minute 7.01 refers) – This would be happening later in the year.

6.05 Performance management scheme for support staff – (Minute 10.02 refers). The Headteacher informed governors that the PM year ran from January – December. Targets for the year would be set in January 2023. The SBM would meet with Elaine Boyce to set this up.

**SBM /E
Boyce**

7.00 THE QUALITY OF TEACHING

- 7.01 The Headteacher had previously circulated his Summer Term Data report to governors which was broken down into all year groups from Years 1-6.
- 7.02 The report from Ian Stokes Education Ltd had also been circulated prior to the meeting - *Early Analysis of statutory tests and assessments for Hunslet Carr Primary School: Summer 2022.*
- 7.02.1 Ian Stokes gave a brief overview of the political landscape before discussing the specifics of Hunslet Carr Primary. He had done a report for the school two years ago and since then the level of deprivation in the area had worsened. Problems with overcrowding had been exacerbated and there were increasing numbers of vulnerable pupils. Only 2% of the most deprived areas of the country had a higher level of social need.
- 7.02.2 **Early Years**
Ian Stokes had compared EY data with the 2019 data, Leeds data and national data. Pupils this year now either met GLD (Good Level of Development) or they don't – this is different to previous years. Many of the youngest pupils had not received any nursery education before starting at Hunslet Carr. 60% of pupils reaching GLD was very close to the national figure and should be celebrated.
- 7.02.3 EY writing had historically been below the national average with pupils attaining Level 3. This had now been turned around.
- 7.02.4 **Key Stage 1**
KS1 girls had performed exceptionally well and boys had been at a level with other Leeds boys.
- 7.02.5 Pupils taking the phonics screening test had received a very disrupted education due to lockdown. School had carried out a major piece of work on phonics during lockdown, making a tailored scheme for pupils. Pupils this year had scored above the Leeds and national average figures. Pupils who had not passed the phonics test at the end of Year 1 were tracked through Years 2-5. Four out of nine Year 2 Pupils who sat the screening test had passed.
- 7.02.6 Key Stage 1 results showed pupils performing better than Leeds and national average in reading, writing and maths.
- 7.02.7 A governor observed that writing at greater depth was the biggest challenge for KS1 pupils.
- 7.02.8 **Key Stage 2**
Data for these pupils was not as good as KS1. Results were improving but were still below the Leeds and national average. Two EAL pupils had joined school mid-year. The results were better than the 2019 figures but not as good as the Headteacher would like.

- 7.03 Jon Hairsine thanked the Headteacher and the school as a team for the brilliant job which had been done. He was happy to hear that they were still striving to improve.
- 7.04 The Headteacher informed the meeting that the Year 6 target for 2023 in the combined test had been set at 65% this week.
- 7.05 The Headteacher told governors that a major piece of work was ongoing with Elland Road Police who were to carry out workshops for Years 5 and 6 pupils, focusing on gang membership. The St Giles Trust was also involved with anti-knife crime education. The Hunslet Club had agreed to take on 8 pupils for a holiday club at half term. The Headteacher was pleased to report that the level of anti-social behaviour in school had been reduced for several months now.

Any further questions or comments were invited. There were none.

8.00 THE NATIONAL CURRICULUM

- 8.01 The school had a new School Improvement Advisor, Liz Brook. She was working with several RI (Requires Improvement) schools. If there were any schools who needed help in areas that Hunslet Carr has expertise in, she would signpost them to Hunslet Carr.
- 8.02 The Headteacher explained that every subject now has a:
- Scheme of work
 - Progress map
 - Is timetabled so that it is taught weekly/monthly
 - Is now assessed three times per year.
- 8.03 The Headteacher informed governors that school would need to have a few years of data to confirm progress in individual subjects such as History or Music to be able to say that children are becoming better historians or musicians.
- 8.04 Year 6 pupils receiving catch up intervention had not made as much progress as the Headteacher would have wanted and therefore the decision was taken to not use additional teaching capacity to run tutoring. Spare capacity was being used to teach music.
- 8.05 Liam Haynes (Year 4 Teacher who has spare capacity at the start of the week) was providing a music lesson every fortnight, using the Charanga scheme, as Liam is highly proficient in several musical instruments and has a passion for the subject. This involves class teachers staying with pupils in the lessons. The Christmas production this year would have musical accompaniment.
- 8.06 The Headteacher was proud to report that a good variety of wider curriculum activities were offered across school.
- 8.07 The school website's curriculum tab shows what pupils in every year group are learning in all subjects.

- 8.08 The Headteacher stated that the new curriculum framework was really benefitting pupils.
- 9.00 STRATEGIC PLANNING**
- 9.01 The Headteacher had circulated the Self Evaluation Form (SEF) for 2021-2022. The following points were highlighted:
- Ofsted areas of school improvement – Personal Development had been graded Outstanding in the SEF, with all other areas having been graded as Good.
 - The Headteacher explained why the gradings of Good had been given rather than Outstanding
 - Early Years – Last year’s Reception cohort had been the most challenging ever, some children had very challenging behaviour and 6 or 7 had a diagnosis of autism
 - This year the Rainbow Room housed five Year 1 pupils with autism. A second Rainbow Room had been set up for the Reception children with autism. Learning takes place in five minute “chunks” which is very intensive for staff.
- 9.02 The Chair informed the meeting that one Leeds school now had 50% of pupils with SEN. In one of the Multi Academy Trusts that he is involved with, SEN is being looked at as a group strategy.
- 9.03 The Headteacher stated that a discussion had taken place at a recent Family of Schools (FOS) meeting. Not all schools could provide Rainbow Rooms due to lack of space or funding. A group of Heads had met at Cockburn John Charles Academy and had written a letter to the Head of Education in Leeds, asking what they intended to do to address this problem. It was not at all clear how many primary or secondary places there were in the city at special schools.
- Resolved:**
- To discuss this as an agenda item at the next Full Governing Board meeting, and
 - To seek support from other governing boards to demand a meeting to address this issue.
- 9.04 The Headteacher invited any further query/comment. There was none.

10.00 POLICY REVIEW

10.01 The Headteacher had largely re-written the following policies which had been circulated to governors prior to the meeting:

- Assessment Policy
- Collective Worship Policy
- EAL Policy
- Growth Mindset Policy
- Teaching and Learning Policy.

Resolved:

That the above polices be approved (with the proviso that the grammatical errors in the Collective Worship Policy were corrected).

10.02 Q: A governor asked whether anyone who has English as an alternative language had input to the EAL Policy.

A: The Headteacher confirmed that they had not. It was agreed to ask some of the parents of EAL pupils for their comments.

Head

11.00 DATE AND TIME OF NEXT MEETING

Thursday 16 March 2023 at 5.00p.m. in school

The Chair thanked everyone for attending and closed the meeting at 6.20 pm.