

HUNSLET CARR PRIMARY SCHOOL GOVERNING BOARD

PUPIL SUPPORT COMMITTEE

Minutes of the meeting held in school on Thursday 20 April 2023 at 5.00 p.m.

PRESENT Clare Davidson – Chair
Iain Cunningham
Martin Lumb – Headteacher
Jon Hairsine

IN ATTENDANCE: Eileen Murray (Clerk, Governor Support Service)

1.00 APOLOGIES AND MEMBERSHIP MATTERS

1.01 Apologies were received and accepted from Elisa Whitfield. No apologies had been received from Cllr P Wray but the meeting was mindful of the upcoming local elections.

2.00 DECLARATIONS OF INTERESTS

2.01 There were no declarations of interest regarding this evening's agenda.

3.00 ANY OTHER URGENT BUSINESS

3.01 **Representation of pupils with SEND on the School Council (from previous meeting).**

The Headteacher had discussed this with the SENCo and he proposed the following:

Pupils in Years 3-6 could be nominated by their class teacher who would decide who is best suited. The pupil may not be known as having SEN needs but would have to be happy to be known as such.

This would take place from September 2023.

- **Resolved:** That representation of pupils with SEND needs on the School Council begin from September 2023.

4.00 MINUTES OF THE LAST MEETING

4.01

- **Resolved:** That the minutes of the meeting held on Thursday 17 November 2022 were agreed as an accurate record and the Chair was authorised to sign them.

5.00 MATTERS ARISING

5.01 Minutes of the last meeting – item 4.01 refers – Action complete.

The Chair had signed the minutes of the last meeting (19 April 2022) electronically (by email).

5.02 Safeguarding – item 7.02 refers – Action complete.

The Headteacher had sent the QR code to governors along with the Child Protection Policy.

6.00 STRATEGIC OVERSIGHT (IMPACT)

6.01 Iain Cunningham's report regarding Behaviour in school had been dealt with at the FGB meeting held on 30 March 2023.

There were no new reports to consider following the recent FGB meeting.

7.00 ATTENDANCE, BEHAVIOUR AND ATTITUDES

The document Attendance Report April 2023 had previously been circulated to governors.

7.01 Attendance

Appointment of new Attendance Officer. The Headteacher informed the meeting that the DBS check was still outstanding for Monique. He had sought advice from HR. In the next few days the check will reach the 60 day mark which is when the applicant can make direct enquiries to the DBS. School could not move forward with a start date for her.

7.01.1 Q: A governor asked whether we have school refusers?

A: Yes, there are pupils in Years 4 and 6. The Y4 pupil had been previously discussed. He attends the Geek Room for which he gets one mark (out of 10). He is taken by taxi with his parent and is picked up by the school minibus. The Y6 pupil's attendance was satisfactory until Christmas and is due to family problems. He was coming into school daily to pick up work to be done at home. More recently he has been doing some work in a classroom on his own for short periods of time (with supervision). He has completed a Maths SATS trial test in the staff room with supervision.

7.01.2 The Headteacher summarised that there were 26 pupils who would be the main focus for the new Attendance Officer when she starts. School currently had 86 PA pupils.

There were no further questions regarding attendance.

7.02 Behaviour

Joanna Roberts had provided a Behaviour Report for governors which had been previously circulated.

7.02.1 The Headteacher was pleased to report that 99% of interactions within school are positive. This was echoed by Dave Gurney (CEO of the Cockburn MAT) when he had visited school. Pupils always interact (with a thumbs up, high-five or similar) when encountering staff and visitors.

7.02.2 **Q: A governor asked whether you could still see any signs of post-covid behaviour traits?**

A: The Headteacher stated that this was visible slightly in nursery and reception classes.

7.02.3 I Cunningham commented on the atmosphere of calmness and consistency across school which was very pleasing to see.

7.02.4 Restorative Learning

The Headteacher informed governors that school may be down to just one RL room in the new school year, as RL2 has three Year 6

pupils. RL1 is expected to have 3 of this year's current pupils - one Year 4 pupil and two Year 5.

7.02.5 The Headteacher reported that school would have 11 pupils in Reception and Early Years with higher needs. Staff can now identify autistic and similar behaviour more easily and plan for their needs to be met.

7.02.6 **Q: A governor asked whether school could see the effect of social media influencers such as Andrew Tate in pupil's behaviour?**

A: No. The Headteacher reported that cyber bullying or child-on-child (previously peer-on-peer) abuse was seen in school. The results of the My health, my school survey 2021 reported 70% of pupils declared to have been bullied, but only 25% had reported it to school. The Head was looking at an app called "TootToot" which can anonymously report incidents to school. The Headteacher and the DSL would have access to this. The app costs £400 p.a. and is approved by the DfE (although designed for high schools.) KS2 pupils would have a log-on to the app, with younger pupils' parents having their log-on.

7.02.7 The Headteacher told governors that posters giving the definition of bullying were in place around school. The Head was in discussion with Joanna and the behaviour policy continued to evolve, with the new policy to be implemented from September. (This would mainly be updating terminology.) Green behaviour points for individuals would be removed and replaced with recognition points for the whole class.

7.03 **Exclusions**

There had been no fixed term exclusions this school year. The Ofsted inspectors had been very impressed when they visited at the much-reduced number of exclusions (suspensions) made. The Headteacher stated that the reason for this was the provision of the Restorative Learning (RL) room.

7.03.1 No children had become Electively Home Educated.

8.00 PRESENT THE SCHOOL'S SAFEGUARDING AUDIT

8.01 Documents shared in advance of the meeting: Safeguarding Audit 2022-2023 and Child Protection Report for Governors 30.03.23. The recent safeguarding audit report had been very positively received and the Chair gave her congratulations to school and A Hinchcliffe for a fantastic job done. This had been discussed at the recent FGB meeting.

8.02 Some Y6 pupils who have EHCT plans would be going to Cockburn John Charles Academy even though they have had identified

specialist provision named at Springwell. This is because no places are available there.

8.03 Cllr Wray would independently verify the data submitted and share the Section 175 Compliance Return (ARM) with governors later in the term.

9.00 STAKEHOLDER ENGAGEMENT

9.01 The Headteacher gave governors the result of a recent staff survey. 74% of staff said that they were happy in school and well-supported.

9.02 A parental questionnaire would be sent out at the end of June/beginning of July and the results would be available for the July FGB meeting.

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10.00 EQUALITIES

10.01 The Headteacher had circulated the 2023-25 Equalities Policy in advance of the meeting and comments were invited from governors. The meeting agreed that school should be mindful of the balance of sexes in each year group (Page 7) as they could be girl or boy-heavy. On Page 9 the wording around gender needed to be re-examined. The Headteacher reminded governors that school has a safeguarding duty to parents as well as pupils.

10.02

- **Resolved:** The Headteacher would email the policy to committee members and ask for comments by email ASAP.

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11.00 ANNUAL REVIEW OF EFFECTIVENESS

11.01 The Headteacher stated that many schools do not have separate Pupil Support committees. How did committee members feel about the effectiveness of this committee and was it worthwhile keeping Pupil Support separate?

Governors felt that the committee receives good quality information which helps it focus better. It is valuable and fit for purpose.

12.00 DATE AND TIME OF NEXT MEETING

12.01 The next meeting would take place in the Autumn term. Dates for next year's meetings to be confirmed

13.02 The Chair thanked governors for attending and closed the meeting at 6.00 pm