

**HUNSLET CARR PRIMARY SCHOOL GOVERNING BOARD
TEACHING AND LEARNING COMMITTEE MEETING**

Minutes of the meeting held in school on Thursday 19 October 2023 at 5.00 p.m.

PRESENT	Jon Hairsine (Chair) Rebecca Coronil Samantha Pease	Martin Lumb – (Head) Clare Davidson Elisa Whitfield (from 5.15pm)
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IN ATTENDANCE: Eileen Murray (Clerk, Governor Support Service)

1.00 APOLOGIES AND MEMBERSHIP MATTERS

1.01 There were no apologies as all members of the committee were present.

2.00 DECLARATIONS OF INTERESTS

2.01 There were no new declarations of interest made.

3.00 ANY OTHER URGENT BUSINESS

3.01 Interviews had been held - two maternity covers were needed and two successful candidates had been appointed.

4.00 ELECT A COMMITTEE CHAIR

4.01 Governors had agreed that the committees and their chairs would remain the same until the next full governing board (FGB) meeting, scheduled to take place on Thursday 14 December 2023, when this would be discussed.

5.00 MINUTES OF THE LAST MEETING

5.01 Resolved:

- That the minutes of the meeting held on Thursday 6 July 2023 were approved as an accurate record
- That the Chair was authorised to sign them when in school or electronically.

6.00 REVIEW ACTIONS AND MATTERS ARISING

6.01 There were no actions from the previous minutes.

7.00 STRATEGIC PLANNING

7.01 Assessments

Governors had previously received the report by Ian Stokes: Early Analysis of Statutory Tests and Assessments for Hunslet Carr Primary School: Summer 2023 and the Head gave an overview.

7.02 School Improvement Plan (SIP)

Governors had received the SIP 2023-2024 (SIP) prior to the meeting.

7.03 Early Years – Assessment Results

The Headteacher reported that he was trying to appoint two members of staff; one member in Nursery and one in Reception. The staffing of the Early Years Foundation Stage (EYFS) had been impacted by staffing the Rainbow Room. Four members of staff who would have normally been employed to work in EYFS were working in Rainbow Room and this was impacting on the provision the school could provide.

7.02.2 On Entry to EYFS children were assessed. Understanding of the world was near the national average. However, literacy and maths were well below national as was PSE; issues with pupils paying attention and sitting still.

7.02.3 **Q.** A governor questioned whether sitting still referred to just children with Special Educational Needs and Disabilities (SEND).
A. It was explained that generally pupils have a lower attention span since Covid and that there is a significant number of children across EYFS that find it hard to concentrate.

7.03 **Phonics Check**

In Year 2 there were two teachers who job share. On Wednesdays they both work meaning one of the teachers was free to work with the pupils who were likely to be borderline by the end of the year.

7.04 **Key Stage 1 (KS1)**

Formal assessments were not required legally in 2024, so the Senior Leadership Team (SLT) would decide whether to complete.

7.05 **Reading, Writing and Maths (RWM)**

44% of children achieved the expected level in Reading, Writing and Maths - this is a score lower than each of the individual subjects as many pupils did not pass in all three areas as Covid was still impacting. Year 3 teachers were to be given information about the pupils who did not pass.

7.05 **Key Stage 2 (KS2)**

The increase in children passing Reading, Writing and Maths was evidence that the school had chosen the correct schemes for RWM.

7.06 **Progress Results**

Despite the improved attainment in RWM in 2023, progress was not as high as hoped. One of the reasons for this was the number of children who had been expected to score highly (based on their KS1 results) who had then gone on to score low due to a number of reasons. For example, two children had passed Reading in KS1 and therefore were predicted to score 104. Since KS1 both children had suffered significant adverse incidents which meant that in Year 6 they did not pass their Reading test and scored 80. This meant they had a progress score of -24. There were no children in the cohort who had a progress score better than +14, meaning the overall progress score was negative.

There would be no progress results over the next two years due to no KS1 results.

7.07 **Strategic Plan**

There were a series of plans taking the school into 2026:

- Liz Brook to complete reading deep dive.
- Elisa Whitfield to relinquish reading lead.
- Three members of staff have applied for the Reading lead role, all completing National Professional Qualifications (NPQ) and the successful candidate to be involved in the deep dive.
- Spelling, Punctuation and Grammar (SPaG) results were down and needed improving.
- Dyslexia Gold programme was to be purchased for iPads.

- School want better than average results for the Yr4 Tables test.
- Gaps in knowledge were to be assessed.

7.08 Attendance

- 16 Persistent absence (PA) pupils were being picked up by bus on three days a week. Impact would be available for the next meeting.
- Pupils below 95% needed to show proof of absence with medical proof being authorised.

7.09 SEND

- We have requested that the local authority (LA) visit school to see the Rainbow Room provision and quality assure what we are doing.
- Level of need in early years was high so the nursery was being reviewed.

7.10 EYFS

- There was a large proportion of children in Nursery/Reception that struggle with the command, 'no'.

8.00 NATIONAL CURRICULUM

- Links to the website had been sent out.
- RE taught as stand-alone subject using the LA scheme.
- Visitors to school by people of Faith and visits to places of worship out of school take place throughout the year.
- There was collective key stage worship on Mondays and daily worship in class.

9.00 IMPACT OF GOVERNMENT GRANTS

Pupil Premium (PP) Funding

- All pupils in Rainbow Room were eligible for PP and SEND funding.
- Staffing for early years was also supported by PP.
- PP had financed an Art Therapist for 16 pupils.

9.02 Sports/PE Funding

- The school won the Platinum Sports Mark award.
- The school strives to offer sporting opportunities for all pupils.
- The school have a number of children who take part in sport outside of school - One pupil swims for Leeds and one is a medal-winning, top gymnast with families able to pay for transport.
- One of the things we make sure we provide is free After school clubs.

9.03 SEND Funding

- A learning walk was completed by the Headteacher and Donna Bedlow, Special Educational Needs and Disabilities Co-ordinator (SENDCo).
- All pupils were seen to have their personal adaptations that they needed in order for them to take part in mainstream classrooms.
- Further information about the Positivity Walks had been circulated to governors previously.

10.00 DATE AND TIME OF NEXT MEETING

Thursday 7 March 2024 at 5.00pm

Thursday 4 July 2024 at 5.00pm

Agenda

Head

The Chair closed the meeting at 6.18 pm

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