



Appendix A – ‘Good to Be Green’ Awards

Daily Class Reward

At the end of each day, each class will put the names of the children who have been on green all day into a hat. One child's name will be drawn out and they will receive a 'Good to be Green' sticker.

Weekly Class Reward

Each Friday, the names of all of the children who have been on green all week will be put into a hat. One child's name will be drawn out and they will receive a 'Good to be Green' certificate and sticker to take home.

Half Termly Year Group Prize

At the end of each week, each class will record on their 'Good to Be Green' chart, the children who have been on green all week. At the end of a half term, all children who have been on green all term will be put into a year group draw. One child will be selected from each year group to receive a personalised certificate, wristband and badge in star assembly. All children selected will come together at the start of the following term to enjoy an hour of playing on the school's Wii and iPads in the Community Room.

Yearly Key Stage Prizes

At the end of the school year, all children who have been on green all year will be entered into a prize draw. A 1st, 2nd and 3rd place will be selected for Foundation Stage/KS1 and KS2. The children who are selected will win much larger prizes, such as scooters, games, cinema tickets.



Appendix B – Team Points

When the children start our school, they will be assigned a team point colour. This colour will remain with them until they leave us at the end of year 6.

Team point captains and vice-captains will be selected from upper KS2 and they will be responsible for encouraging members of their team to earn points.

Tokens will be awarded for good behaviour, good work and social and emotional excellence (e.g. sharing, being a good friend, good manners). During sports day, the children will compete as part of their colour team. Points will be awarded to the teams who come 1st, 2nd and 3rd in each race. The points will be added up to find the winning team at the end of the day.

For ease of counting and fairness team tokens can be awarded in 1's or 2's only.

These tokens will be added up each week by children in Year 5. The points will be collated over the half term and will be displayed in the school hall. Each week, the team who has added the most points to their total score will see their colour attached to the team point trophy.

At the end of each term, the team with the most points will receive a special reward. Such as, extra playtime. The points will then go back to zero and start again the following term.



Appendix D – Examples of Report Cards



Hunslet Carr Primary School Behaviour Report Card – K.S.1

Date:

Session 1 8.50 – 10.30	
Morning Playtime	
Session 2 10.45 – 12.00	
Lunch Playtime	
Session 3 12.50 – 2.15	
Afternoon Playtime	
Session 4 2.30 – 3.20	

Any comments from parents.

Please return this form signed to the class teacher.

Signature of Parent/Carer



Hunslet Carr Primary School Behaviour Report Card – K.S.2

Date:

Session 1 8.50 – 10.45	
Morning Playtime	
Session 2 11.00 – 12.30	
Lunch Playtime	
Session 3 1.20 – 3.20	

<p>Any comments from parents.</p>

Please return this form signed to the class teacher.

Signature of Parent/CarerA



Appendix G – Letters to Parents

Letters are sent home in stages.

- The first letter that parents might receive is a letter explaining that their child is starting to misbehave in class.
- The second is that having already been informed the behaviour of their child is still a concern.
- The third is that having been informed twice the behaviour is still persisting and that the parent needs to come in to school to discuss the behaviour with the deputy headteacher.
- The fourth, and final, letter is that having been informed twice and having met the deputy the behaviour of your child is still a concern and therefore you need to meet the headteacher.

Sample Letter 1

Dear Parent / Guardian of _____

One of the main focuses of the school this year is to improve the behaviour of the children, both within lessons and during play and dinner time.

In order to help us to achieve this we record all incidents of poor behaviour in the classroom and on the playground. If possible class teachers have been sharing this information with you when you collect your children or through phone calls and letters.

Unfortunately, I am writing to let you know that _____ has been on these records _____ times since the children came back to school in _____. The following list highlights some of the poor behaviours that they have used in school this term:

-

I would ask you to speak to your child about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn. We will continue to monitor your child's behaviour over the next half term. If there isn't an improvement in their behaviour during this time you will be required to attend a meeting with the class teacher and myself to discuss ways we can move forward.

If in the meantime you would like to speak to your child's class teacher about any aspect of school then please don't hesitate to contact them either after school when you pick your child up or on the school telephone number 0113 2713804.

Thank you for your support and co-operation,

Kindest Regards



Sample Letter 2

Dear Parent / Guardian of _____

I wrote to you on the _____ this year about our concerns over the behaviour of _____ in school. One of the main focuses in school this year is to improve the behaviour of all the children, both within lessons and during play and dinner time.

In order to help us to achieve this we record all incidents of poor behaviour in the classroom and on the playground. If possible class teachers have been sharing this information with you when you collect your children or through phone calls and letters.

At this moment in time _____ is still demonstrating poor behaviour on a frequent basis and their class teacher has had to write their name on the behaviour log ___ times since the last letter was sent to you in _____. The following list highlights some of the poor behaviours that they have used in school this term:

I would ask you to speak to them again about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn. We will continue to monitor your child's behaviour over the final half term of the year. If there isn't an improvement in their behaviour during this time you will be required to attend a meeting with the class teacher and myself to discuss ways we can move forward.

If in the meantime you would like to speak to your child's class teacher about any aspect of school then please don't hesitate to contact them either after school when you pick your child up or on the school telephone number 0113 2713804.

Thank you for your support and co-operation,

Kindest Regards



Sample Letter 3

Dear Parent / Guardian of _____

I wrote to you on the _____ this year about our concerns over the behaviour of _____ in school. One of the main focuses in school this year is to improve the behaviour of all the children, both within lessons and during play and dinner time.

In order to help us to achieve this we record all incidents of poor behaviour in the classroom and on the playground. If possible class teachers have been sharing this information with you when you collect your children or through phone calls and letters.

Unfortunately, I am writing to inform you that your child's behaviour is not improving at school and is becoming worse. Their class teacher has had to write their name on the behaviour log ___ times since I wrote to you last. The following list highlights some of the poor behaviours that they have used in school this term:

-

As this is the third time I have had to write to you regarding poor behaviour, I now require you to come into school to meet the class teacher and myself to discuss ways we can move forward with this. Your child's teacher will contact you shortly, either after school when you pick your child up or by telephone to arrange a convenient time to meet after school. I would ask you to speak to your child about their behaviour before the meeting so you can understand some of the reason why your child behaves the way they do at school.

I look forward to meeting with you together with the class teacher to try to find a way to improve behaviour.

Thank you for your support and co-operation,

Kindest Regards



Sample Letter 4

Dear Parent / Guardian of _____

I wrote to you on the _____ this year about our concerns over the behaviour of _____ in school. One of the main focuses in school this year is to improve the behaviour of all the children, both within lessons and during play and dinner time.

In order to help us to achieve this we record all incidents of poor behaviour in the classroom and on the playground. If possible class teachers have been sharing this information with you when you collect your children or through phone calls and letters.

Unfortunately, despite being asked to come to school for a meeting with myself and the class teacher your child's behaviour is not improving at school and is becoming worse. Their class teacher has had to write their name on the behaviour log ____ times since I wrote to you last. The following list highlights some of the poor behaviours that they have used in school this term:

-

As their behaviour is not improving, I now require you to come into school to meet the class teacher and Martin Lumb, the Headteacher to discuss ways we can improve your child's behaviour. Your child's teacher will contact you shortly, either after school when you pick your child up or by telephone to arrange a convenient time to meet after school. I would ask you to speak to your child about their behaviour before the meeting so you can understand some of the reason why your child behaves the way they do at school.

Mr Lumb looks forward to meeting with you together with the class teacher to try to find a way to improve behaviour.

Thank you for your support and co-operation,

Kindest Regards



Appendix H

Dear Parent

Your child has been repeatedly warned about his/her behaviour at dinnertime. Examples of recent poor behaviour include:

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This behaviour is not acceptable. If there are any more incidents at dinnertime concerning your child, he/she will have to spend the next week in lunchtime detention.

If you wish to discuss this any further please contact me on the above number to make an appointment.

Yours sincerely

Mr M Lumb
Headteacher