



Online Safety – Classroom Rules

When I use the school's ICT systems (like iPads and laptops) to access the internet in school

I will:

- Always use the school's ICT systems and the internet responsibly and for educational purposes only
- Only use them when a teacher is present, or with a teacher's permission
- Keep my username and passwords safe and not share these with others
- Keep my private information safe at all times and not give my name, address or telephone number to anyone without the permission of my teacher or parent/carer
- Tell a teacher (or another adult) immediately if I find any material which might upset, distress or harm me or others
- Always log off or shut down a laptop or iPad when I'm finished working on it
- Understand that I must be socially responsible with regard to using the internet, including treating others with respect, and reporting instances of online bullying.
- Understand that irresponsible use of the internet will result in the loss of Internet access.

If I bring a personal mobile phone or other personal electronic device into school:

- I will hand my mobile phone to my teacher at the start of the school day and not use this on school premises

I will not:

- Access any inappropriate websites including social networking sites, chat rooms and gaming sites unless my teacher has expressly allowed this as part of a learning activity
- Use any inappropriate language when communicating online
- Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision